

# **2009 EAA Chapter and Squadron Charter Renewal Agreement**

As an EAA Chapter or Squadron in good standing we agree to the following:

- Support the mission, vision, goals and objectives of EAA and EAA Divisions as appropriate to the Chapter or Squadron.
- Maintain a non-profit incorporation status with our state or other government authority as applicable by the Chapter/Squadron's state.
- Maintain Chapter/Squadron Bylaws in accordance with the bylaw guidelines provided by the EAA Chapter Office.
- Obtain and maintain a Federal Employer Identification Number (US Chapters only) from the IRS and provide this number to the EAA Chapter Office. (You may obtain this number by filling out a SS4 Form and sending it in to the IRS. Please contact the Chapter Office if your Chapter/Squadron requires a form.)
- Ensure that all Members of our EAA Chapter/Squadron who vote, hold office or pay dues to the Chapter are current EAA Members. Warbird, IAC, and Vintage Chapter Members must be Members of their respective division.
- Participate in the EAA Chapter/Squadron Aviation General Liability Insurance Program (US and Canada Only). (No substitute insurance will be allowed.) Further, at no time, conduct any prohibited activities.
- Report our Chapter/Squadron Sponsored Events to the EAA Risk Management Office, using the proper insurance applications or notice forms at least 30 days prior to the event, and to adhere to the insurance requirements for EAA Chapter/Squadron Events. (The Aviation General Liability Insurance is an exclusive benefit to Chapters/Squadrons and may not be extended to cover activities or events that are not Chapter/Squadron sponsored activities. Full disclosure of all activities and responsibilities is required.)
- Use all EAA trademarked Logos in accordance with the EAA Logo Usage Rules. The EAA Chapter Office will provide copies (by request) of the current trademarked EAA logos and the EAA Logo Usage Rules in writing or via the EAA Web Site.
- Ownership, lease, management, control, maintenance or up-keep of an airport, airpark or restricted landing area will not be conducted by the Chapter or Squadron (with the exception of aircraft parking and/or storage, tie-downs, volunteer airport clean-up or improvement projects).
- Aviation maintenance or aviation services operations including flight training, fueling, etc. for hire or donation will not be conducted by the Chapter or Squadron (with the exception of ground schools, classroom training presentations, including related materials).

## **2009 EAA Chapter/Squadron Charter Renewal Agreement – Cont'd**

- The Chapter or Squadron agrees not to operate (fly) an airworthy aircraft within the Chapter/Squadron structure.
- Operate exclusively as an EAA or EAA Division Chapter/Squadron and separate from any and all co-affiliations as a club, chapter, or sub-group of other organizations, associations or special interest groups on a local, regional, national or international level.
- The Chapter or Squadron agrees not to use the name Experimental Aircraft Association, Inc. in signing any lease agreements, airport use agreements, permit use documents or other legal contracts but rather shall only sign such legal documents using the official corporate name of the Chapter or Squadron.
- The Chapter accepts and acknowledges that the Chapter has been granted a conditional Charter under the authority of the Experimental Aircraft Association, Incorporated. Further, the Chapter accepts and acknowledges that the privileges granted to the Chapter under this conditional Charter may be withdrawn in the event the Chapter fails in any way or manner to meet the requirements of the Experimental Aircraft Association, Incorporated. In the event that the Experimental Aircraft Association, Incorporated withdraws the conditional Charter of the Chapter, the Chapter agrees to cease using any reference whatsoever to itself as a Chartered Chapter of the Experimental Aircraft Association, Incorporated.

**Ch. Type:** EAA IAC Warbirds Ultralight Vintage **Chapter/Squadron #:** \_\_\_\_\_  
(Please circle one.)

By signing this agreement the Chapter/Squadron acknowledges to have read, reviewed, and understood the above statements and agrees to comply with the conditions as indicated.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(One of the Chapter/Squadron Officer's Signatures)

**\*\* IMPORTANT: Please retain a photocopy of this form for your Chapter records.**

**\*\*\* Please share the agreement with all Chapter Officers, Board of Directors and Chapter members.**